

ENROLLMENT FORM

CHILD'S NAME: _____ **Date of Birth:** _____

Sex: ____ Boy ____ Girl

Start Date: _____ **2/3/5 Days** **Full Time/Part Time**

Referred By: _____

Primary Contact Name:	Secondary Contact Name:
Primary contacts address:	Secondary contacts address:
Zip Code:	Zip Code:
Phone:	Phone:
Employer:	Employer:
Work Phone:	Work Phone:
Primary email:	Secondary email:

YES or **NO**, I would like both primary and secondary emails to be on the school wide information email list. (If you circle NO, that means only the primary contact receive emails from the school and director)

We will be sending the majority of the information you will need through email, so please provide the email you use and check frequently.

SPECIAL INSTRUCTIONS ON REACHING PARENTS:

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CHILD'S NAME : _____

EMERGENCY CONTACT:

One person who we can reach out to when we can't reach the parents. This person is also authorized to pick up the child.

******THIS FIELD IS REQUIRED AND MAY NOT LIST PARENT(S)******

Name:	Phone Number(s):	Relationship to Child

PEOPLE YOU AUTHORIZE TO PICK UP YOUR CHILD:

(Do not list parent(s) or emergency contact here. Please be sure to list anyone who might pick-up your child including carpoolers, babysitters, neighbors, and /or relatives. Please provide a full, legal name as it appears on their ID. We WILL NOT release your child to anyone not listed above or below.)

NAME	PHONE NUMBER(S)	RELATIONSHIP TO CHILD

FOR STATISTICAL PURPOSES ONLY, ARE YOU:

(PLEASE CHECK ANY/ALL APPLICABLE)

_____ a current member of Wesley Memorial United Methodist Church

_____ a regular attendee of Wesley Memorial United Methodist Church

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CHILD'S NAME : _____

NOTE: STARRED () FIELDS ARE REQUIRED!!!!!!!!!!**

MEDICAL ALERT INFORMATION (i.e.: allergies, medical, developmental and/or disabling conditions):

**** Name of Child's Physician:** _____ **** Phone #:** _____

**** Does your child have any allergies?** ___No ___Yes

Please explain _____

**** Are there any medical problems we should be aware of?** ___No ___Yes

Please explain _____

**** Does your child take any medications regularly?** ___No ___Yes

Please explain _____

**** Has your child ever been hospitalized?** ___No ___Yes

Please explain _____

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CHILD'S NAME : _____

AUTHORIZATION FOR EMERGENCY MEDICAL TREATMENT

If my child, _____, should become ill or injured at BRIDGES, I understand that the facility will: (1) contact me immediately, or (2) contact the person(s) I have designated if I cannot be reached. Should the facility be unable to reach me and the person designated, BRIDGES is authorized to contact my child's physician noted below and arrange for immediate emergency treatment.

The physician and/or medical facility are authorized to administer emergency medical treatment necessary to ensure the health and safety of my child.

If my child needs his/her prescription administered, I will complete a Permission to Administer form from their teacher and leave the form and the medicine in the director's office.

I will accept responsibility for payment of medical services rendered.

** _____

Date

** _____

Signature of Primary Contact

** _____

Signature of Secondary Contact

Relationship to Child

MEDICAL / DEVELOPMENTAL CONCERNS

I agree to advise the BRIDGES office AND my child's teachers IMMEDIATELY of any medical or developmental concerns that could require special attention.

** _____

Date

** _____

Signature of Primary Contact

** _____

Signature of Secondary Contact

ENROLLMENT FORM

CHILD'S NAME : _____

PLEASE SIGN AS INDICATED

ALTERNATE NUTRITION PLAN AGREEMENT

Parents agree to provide: Breakfast, noon meal, dinner, evening snack & formula (as needed). Parent(s) agree to send in age appropriate foods for their children. Parent(s) agrees to provide alternate snacks to meet his/her child's **special** nutritional and/or dietary needs to be used in the classroom in lieu of posted school snacks. ***This option is to be used for documented health reasons only!*** Parent(s) may request a copy of the monthly snack menu in order to facilitate this requirement.

BRIDGES provides a morning snack for morning classes and afternoon snack for afternoon classes Pre-k 2 and up including **Power Pals**. (Pre-K 2 classrooms specified here is when your child is in a room where they are the age 2 by September 1st of that year.)

** _____	** _____	** _____
Date	Signature of Primary Contact	Signature of Secondary Contact

VERIFICATION OF REVIEW OF BROCHURES:

" Know Your Child Care Facility"

&

"Influenza Virus"

Hillsborough County Licensing requires that all parents review the "Know Your Child Care Facility" and "Influenza Virus" which may be found on our website, bridgespreschool.net or in the Preschool office.

I have reviewed the 2 brochures mentioned above.

** _____	** _____	** _____
Date	Signature of Primary Contact	Signature of Secondary Contact

ENROLLMENT FORM

CHILD'S NAME : _____

VERIFICATION OF RECEIPT OF PARENT HANDBOOK INCLUDING DISCIPLINE POLICY

Hillsborough County Ordinance 90-38, Section 1.06 requires that parents are notified in writing of disciplinary practices used by the childcare facility.

I have reviewed a copy of the BRIDGES PARENT HANDBOOK found on the website bridgespreschool.net.

** _____ ** _____ ** _____
Date Signature of Primary Contact Signature of Secondary Contact

VERIFICATION OF RECEIPT OF EXPULSION POLICY

I have reviewed a copy of the BRIDGES EXPULSION POLICY given to me at the time of enrollment.

** _____ ** _____ ** _____
Date Signature of Primary Contact Signature of Secondary Contact

REVIEW & ACCEPTANCE OF "TUITION CONTRACT"

(found in the Parent Handbook or on the website(bridgespreschool.net))

Any payment made after the 10th of the month will result in a \$25.00 late fee. Charges will accrue each week until the balance is paid in full. If you need to request an extension, please see one of the directors.

A card reader is available in the Director's office, as well as a drop box for cash, check, or money orders.

Procare charges a service fee for online transactions.

I have read and agree to abide by the BRIDGES "Tuition Contract".

** _____ ** _____ ** _____
Date Signature of Parent/Guardian 1 Signature of Parent/Guardian 2

ENROLLMENT FORM

REVIEW & ACCEPTANCE OF "Sick Policy"

(found in the Parent Handbook or on the website (bridgespreschool.net))

I have read and agree to abide by the BRIDGES "Sick Policy".

** _____ ** _____ ** _____
Date Signature of Primary Contact Signature of Secondary Contact

CHILD'S NAME : _____

PERMISSION FOR RELEASE OF PERSONAL INFORMATION:

BRIDGES must have parent's permission to release any type of personal information on your child. We will not give out your address or phone number unless we have your permission. We will not publish your child's photograph in the newspaper or under any circumstances without your permission. This release of personal information form allows us to know your wishes on this matter from the beginning of school.

Please read thoroughly and **CIRCLE the YES or NO next to each statement.**

Thanks!

I, _____, give my permission to BRIDGES for the following items:

My child's photograph to be printed for school use **YES or NO**

My child's picture to be posted on the Bridges "CLOSED" Facebook page **YES or NO**

My child's picture to be posted on the Bridges Website **YES or NO**

My email to be shared with my child's class **YES or NO**

** _____ ** _____ ** _____
Date Signature of Primary Contact Signature of Secondary Contact